



Volunteer Application

Fountain Square May 4, 5 & 6, 2018

(3 day event)

Volunteer Information

Full Name: _____

Daytime Phone: _____ Fax: _____

Address: _____

City: _____ State: ____ Zip: _____ E-mail: _____

Are you 21 years of age or older? Yes No If No, what age? _____

Are you Bilingual? Yes No If Yes, what languages? _____

Schedule Information

Please check all shifts that you are available to work. Please only mark those for which you are certain you will be available. Also indicate your preference by assigning a priority of 1 or 2 with 1 being your top preference. We will schedule your work time from this information.

You will be asked to volunteer in the following area:

Entry/Exit Points

- Make sure those entering and exiting site do not take things they should not with them

Children's Area

- Assist in leading game activities and crafts with children
- Crowd control and line queuing for children's events
- Pass out prize cards and prizes

Shift	Friday, May 4, 2018	Priority	Saturday, May 5, 2018	Priority	Sunday, May 6, 2018	Priority
Shift 1	12 PM - 4 PM		11:30 AM - 3:30 PM		11:30 AM - 3:30 PM	
Shift 2	-		3:30 PM - 7:00 PM		3:30 PM - 7:00 PM	

Instructions

1. Please complete all areas of the application, particularly the contact information requested. It is important that we have multiple ways to reach you so we may keep you informed of your schedule and other details about the event.

2. Please fill out one application for each individual that would like to volunteer.

3. You can send us the completed form using any of the following methods:

- Print out the form and fax it to (513) 232 7577 Attn: Jennifer Hurst

-OR-

- Email the completed form back to jhurst@memi.biz

4. If you have any changes to your application or schedule availability, please call **(513) 232-5882** and ask for **Jennifer Hurst**. Once schedules have been issued, it will be very difficult to make changes, so please consider your availability carefully before completing this application.

5. Each volunteer will be required to arrive **15 minutes** prior to the start of their shift in order to attend a brief training session. This session will provide general event information as well as details about your job assignment.

6. All volunteers who complete one full shift and have their volunteer wristband signed by a supervisor will receive a free Cincy-Cinco T-Shirt and two (2) complimentary lawn tickets to a concert at Riverbend Music Center. **(Specific concerts to be determined by Riverbend management)**.

7. Bottled water will be provided. Complete details about where to park and check in once you arrive at the event site will be mailed to you with your schedule about 7 days before the event